



Friday, March 20, 2020

## Material Concepts COVID-19 update

On Thursday March 19th the Governor of Pennsylvania ordered non-life-sustaining businesses to shut down in an effort to slow the spread of the coronavirus. Material Concepts is exempt from this list; therefore, we continue to serve the supply chain needs of businesses during this time.

- We have taken additional steps to ensure the safety of our employees.
- Our hours are temporarily reduced to Monday – Friday 8:30am-3pm
- Office staff has been put on rotation to reduce the amount of people in the building.
- Employees have been asked to come directly to work from home, without stopping, to help limit their exposure.
- We are disinfecting our facilities twice daily: 12pm and at end of day.

Businesses under shutdown orders range from coal mines to building contractors to many types of manufacturers.

Our goal is to supply our customers while continuing to work safely, and to keep our employees and families safe and healthy. We continue to monitor the CDC, WHO, Philadelphia.gov, and the Governor's Office for important updates.

We are optimistic that these mandatory closures and social distancing will help slow the spread of the virus.

Please stay safe and vigilant.

Sincerely,

*Douglas Kohn*

Douglas Kohn  
COO



Consumables for the Sewn Products Industry

